

**KHSAA TITLE IX  
ANNUAL REPORT SUBMISSION  
STATUS REPORT  
2008-2009**

KHSAA  
Form T65  
Revised 4/09

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner  
Darren Bilberry, Assistant Commissioner

DATE: May 7, 2009

School	Villa Madonna Academy	Reviewed by	Gary W. Lawson
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The following is a status report regarding the required 2008 - 2009 Title IX Annual Report submission of forms due into the KHSAA office by April 15, 2009. Appropriate KHSAA Audit Team personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

<b>X</b>	GE 19 (Annual Verification)	<b>X</b>	T-35 (Budget Expenses)
<b>X</b>	T-1 (Summary Program Chart 1)	<b>X</b>	T-36 (Budget Expenses)
<b>X</b>	T-2 (Summary Program Chart 2)	<b>X</b>	T-41 (Checklist - Overall Interscholastic Program)
<b>X</b>	T-3 (Summary Program Chart 3)	<b>X</b>	T-60 (Corrective Action Plan)
<b>X</b>	T-4 (Summary Program Chart 4)	<b>X</b>	T-63 (Interscholastic Survey Results)

II. Status

A.	<b>X</b>	2008 - 2009 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms:
C.		The following forms were omitted and must be submitted by school representatives:
D.	<b>X</b>	According to the 2008-2009 data, the school appears to be meeting the standards established in: <input type="checkbox"/> Test 1 (Athletic participation is proportionate to enrollment) <input type="checkbox"/> Test 2 (History and continuing practice of program expansion) <input checked="" type="checkbox"/> Test 3 (Full and effective accommodation of interests and abilities)
E.	<b>X</b>	Other Recommendation and Comments: All calculations appear to be correct, and the report is in good order. According to information and responses submitted, the school is currently meeting the standard established in Test 3 for the provision of athletic opportunities. The school offers all KHSAA sanctioned sports for girls at the varsity level including 17 total team opportunities for girls compared to 14 for boys. In the area of benefits, total athletic spending seems to be well within acceptable parameters. Thanks for a good report and continued emphasis on this project.



**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION  
2008-2009 ANNUAL VERIFICATION OF TITLE IX PROCEDURES**

KHSAA Form GE19  
F-Forms/GE19  
Rev.12/08

(To be submitted by April 15, 2009 along with other required forms)

APR 15 2009

The Villa Madonna Acad. High School, Villa Hills, Kentucky  
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, at least one copy of which must be maintained in the Principal's office, and to the best of my knowledge have completed the following tasks.

Established a gender equity committee at the high school. (List committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
(Supt., Principal, Student, Parent, Coach, Etc.)			
Don Shields	Edgewood, Ky	859-341-0149	Athletic Director
Pamela McQueen	Villa Hills, Ky	859-331-6333	Principal
Mary Pavel	Villa Hills, Ky	859-341-8823	Asst. Athletic Director
Bev Furrish	Park Hills, Ky	859-620-0518	Ex-parent
Milce Schroth	Independence, Ky	859-371-8022	parent
Kim Schroer	Park Hills, Ky	859-261-7605	student
David Schuh	Ft. Thomas, Ky	859-781-1254	student

Scheduled a minimum of three meetings during the 2008-2009 school year on the following dates:

Sept 17, 2008
Nov 19, 2008
March 18, 2009

Designated the following person(s) as the Title IX coordinator for the school:

Name	Title	Address	Phone
Don Shields	Athletic Director	Villa Hills, KY	859-331-6333

Designated the following person(s) as the Title IX coordinator for the district:

Name	Title	Address	Phone
N.A.			

School personnel are continuing to make periodic reviews of the boys' and girls' athletics program reflected in the Corrective Action Plan.

In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Pamela McQueen  
Principal's Signature

April 1, 2009  
Date

Laura M. Johnson  
Superintendent Signature

[Signature]  
School Board Chairpersons' Signature

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)



**2008-2009**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART T-1**

KHSAA  
 Form T1  
 F:Forms/T1  
 Rev. 10/08

**Participation Opportunities Test One**

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	119	58.3 %	179	51.3 %
Row 2	BOYS	85	41.7 %	170	48.7 %
Row 3	Totals	204	100%	349	100%

Instructions:

\*Number of 8<sup>th</sup> grade students & below used in Column 3 and Column 4 calculations: 16

- Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by Row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask coaches to confirm the names of those individuals who are on the team as of the first date of regular season competition, and cross out the names of those who were cut from the team or quit the team prior to the first regular season competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads). Calculate the same way for boys and girls. \* In addition, should 8<sup>th</sup> grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk in the above notation as to how many 8<sup>th</sup> grade students & below are included in the totals.  
 Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: Camela McQueen Date: 4/11/2009

**2008-2009**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART T-2**

KHSAA  
 Form T2  
 Rev. 12/08

**Participation Opportunities Test Two**

		Column 1	Column 2	Column 3	Column 4	Column 5
Program		Number of Teams Currently Offered	Number of Participants	Number of Teams Added Since the beginning of the 2004-2005 School Year	Number of participants for the 2008-09 school year who are playing on teams added since the 2004-05 school year	Percent of Total Participation By Sex Added Since the beginning of the 2004-2005 School Year
<b>GIRLS</b>	Row 1	varsity:	9	105	0	—
	Row 2	j.v.:	7	66	2	24
	Row 3	frosh:	1	8	1	8
	Row 4	total:	17	179	3	32
<b>BOYS</b>	Row 5	varsity:	7	98	0	—
	Row 6	j.v.:	5	50	1	14
	Row 7	frosh:	2	22	1	12
	Row 8	total:	14	170	2	26

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- 3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are **currently** on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with Test Two may be possible. If less than 25%, then compliance with Test Three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature: Janice McQueen Date: 4/1/2009

**2008-2009**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART T-3**

KHSAA  
 Form T3  
 Rev. 12/08

**Participation Opportunities Test Three**

FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS (Yes / No)		BOYS (Yes / No)
1. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an <u>intramural team</u> .	No		No
2 For a sport <u>not</u> currently offered, is there sufficient interest, based on the responses to your most recent Student Interest Survey, to form a viable <u>interscholastic team</u> for a sport not currently offered. If yes, what sport?	No		No
3. For a sport currently offered at the junior varsity or freshman level is there sufficient interest, based on your most recent Student Interest Survey, to form a <u>varsity team</u> not currently offered?	No		No
4. For a sport currently offered at the varsity level only, is there sufficient interest, based on your most recent Student Interest Survey, to form a viable team for a <u>junior varsity or freshman team</u> that is not currently offered?	No		No
5. If you answered YES to question (1), (2), (3), or (4), are there enough high schools in the geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?			

**Plans to Address Interest:**

Principal's Signature: Camela McQueen Date: 4/1/2009

**2008-2009  
ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 1  
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment; dollar amount required)		facilities improvements		publications (if sport-specific)	
	Expenditures		Expenditures		Expenditures		Expenditures		Expenditures		Expenditures	
	School	Booster	School	Booster	School	Booster	School	Booster	School	Booster	School	Booster
G basketball	6389	1597	400	100	160	40	5993	3	2			
B basketball	2852	712			160	40	4777	3	3			
G softball	3601	901			160	40	3030	2	1			
B baseball	490	124			160	40	3030	2	1			
G cross country	710	177	269	67	160	40	737	2	1			
B cross country	710	177	269	67	160	40	737	2	1			
G golf	1522	380	759	190	160	40	2046	2	2			
B golf	2233	558			160	40	2309	2	2			
G soccer	942	236			160	40	4040	2	2			
B soccer	3087	772			160	40	4040	2	2			
G swimming	95	24	165	41	160	40	1228	2	1			
B swimming												
<b>Total expenditures on T-25 and T-26 on the 2008-2009 year report due by April 15, 2009, should reflect the total monies spent (rounded off to nearest dollar) for the entire school year of 2007-2008 ending June 30, 2008.</b>												

2. Booster Club Funding/Contributions must be included in the above expenditures total. (Note: It is illegal for coaches to be paid by Booster Clubs - Reference KHSAA Bylaw 27)

**Principal's Signature:** *Janet McQueen*

**Date:** 4/1/2009

2008-2009  
**ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2**  
**TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment; dollar amount required)		facilities improvements		publications (if sport-specific)	
	Expenditures		Expenditures		Expenditures		Expenditures		Expenditures		Expenditures	
	School	Booster	School	Booster	School	Booster	School	Booster	School	Booster	School	Booster
G track	2695	674	260	65	160	40	2387	450				
B track	2695	674	260	65	160	40	2387	450				
G tennis	670	168			160	40	1474					
B tennis	986	247			160	40	1474					
G volleyball	2128	532			160	40	4086					
B wrestling												
G (list sport)												
B football												
G (list sport)												
B (list sport)												

1. Total expenditures on T-35 and T-36 on the 2008-2009 year report due by April 15, 2009, should reflect the total monies spent (rounded off to nearest dollar) for the entire school year of 2007-2008 ending June 30, 2008.

2. Booster Club Funding/Contributions must be included in the above expenditures totals.

Indicate percentage of total expenditures for each gender: (If disparities are obvious, list on your Corrective Action Plan (T-60) what action you will take to correct the problem).

Gender	Expenditures	Percentage
Boys	\$ 37,502	41.5%
Girls	\$ 53,028	58.5%
<b>Total:</b>	<b>\$ 90,610</b>	<b>100%</b>

*Janet McQueen*

Principal's Signature:

Date: 4/1/2009

**2008-2009 KHSAA TITLE IX ATHLETICS AUDIT**  
**Checklist - Overall Interscholastic Athletics Program**

KHSAA  
 Form T41  
 Rev. 12/08

**DIRECTIONS:**

For the Areas of Compliance (Opportunities and Benefits) listed on the left hand side of the page, place a checkmark under the appropriate column identifying whether your school provided an advantage to the Girls' Program, or to the Boys' Program or to Neither Program. A review of T-35 and T-36 spending patterns might be helpful in completing this form.

Areas of Compliance:	ADVANTAGE TO:		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
<b>OPPORTUNITIES</b>			
Accommodation of Interest and Abilities			✓
<b>BENEFITS</b>			
Equipment and Supplies			✓
Scheduling of Games and Practice Time			✓
Travel and Per Diem Allowances			✓
Coaching			✓
Locker Rooms, Practice and Competitive Facilities			✓
Medical and Training Facilities and Services			✓
Publicity			✓
Support Services	N.A.		
Athletic Scholarships	N.A.		
Tutoring	N.A.		
Any meals provided for home	N.A.		

**If an advantage is shown, corrective action should be shown on T-60 (Corrective Action Plan).**

Principal's Signature: Camela McQueen Date: 4/1/2009



SCHOOL NAME

2008-2009

TITLE IX

Villa Madonna Academy

CORRECTIVE ACTION PLAN

**DIRECTIONS:**

1. For Column 1, indicate the intended area (Opportunities or Benefits) which needs corrective action in order to achieve gender equity. For Column 2, write the suggested change or activities that will correct the area in need of alteration. For Column 3, include the estimated completion date for the changes or activities.
2. It is possible to attain compliance with Title IX and no longer need "corrective" action. However, the KHSAA strongly encourages compliant schools to identify items for improvement (Column 1), activities to accomplish the improvement (Column 2) and a timetable for completion (Column 3) that will strengthen the athletic program.
3. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2009.

COLUMN 1	COLUMN 2	COLUMN 3
ITEM FOR CORRECTION/ IMPROVEMENT	SUGGESTED CHANGE/ ACTIVITIES	SCHOOL YEAR, COMPLETION DATE OF CORRECTION FOR PROJECT
Continued progress to improve facilities for track program	Running track at soccer field	10-11 school year is projection date
Travel of sports' teams	Purchase of school bus	9-10 school year or 10-11 school year

Principal's Signature: *Janet McQueen*

Date: 4/1/2009



2008-2009 INTERSCHOLASTIC  
ATHLETICS SURVEY  
Summary of Student Responses

KHSAA  
Form T63  
Rev.12/08

School Name: Villa Madonna Academy

Enrollment  
(9-12 Grade): 204 (SHOULD AGREE WITH FORM T-1, COLUMN 1, ROW 3)

Number of 9-11 Grade Students Surveyed: 141

Number of 8<sup>th</sup> Grade Students Surveyed: 20

Date: March 27, 2009

Completed By: Donald C. Shields

**Instructions:**

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date this Summary Form (T-63) and mail this Summary Form only to the KHSAA by April 15, 2008. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

161 Number of Surveys

161 Total Returned (A minimum of 80% return is expected)

8, 9-11 Grades Surveyed (Should be grades 9-11 and 8<sup>th</sup> grade if school has a feeder system)

How Was The Survey Administered? H.S. math classes plus in-coming 8th graders  
(e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

**KHSAA Sanctioned Fall Sports** (List Total Number of Participation Responses)

12 Cross Country (Girls)

16 Cross Country (Boys)

7 Football (Boys)

21 Golf (Girls)

13 Golf (Boys)

25 Soccer (Girls)

22 Soccer (Boys)

20 Volleyball (Girls)

**Winter Sport (List Total Number of Participation Responses)**

- 17 Basketball (Girls)
- 21 Basketball (Boys)
- 12 Indoor Track (Girls)
- 5 Indoor Track (Boys)
- 8 Swimming & Diving (Girls)
- 0 Swimming & Diving (Boys)
- 3 Wrestling (Boys)

**Spring Sport (List Total Number of Participation Responses)**

- 8 Baseball (Boys)
- 18 Fast Pitch Softball (Girls)
- 16 Tennis (Girls)
- 14 Tennis (Boys)
- 24 Track (Girls)
- 19 Track (Boys)

**Non-KHSAA Championship Sports (From Student Survey T-61 Question 10)**

- 21 Archery
- 11 Field Hockey
- 25 Bowling
- 2 Gymnastics (Boys)
- 12 Gymnastics (Girls)
- 16 Ice Hockey
- 14 Lacrosse (Boys)
- 22 Lacrosse (Girls)
- 15 Rifle
- 19 Rodeo
- 3 Slow Pitch Softball
- 6 Volleyball (Boys)
- 0 Water Polo
- 12 Weightlifting

**Number of Students who participate in Intramural Sports**

(From Student Survey T-61 Question 5)

<u>Sport</u>	<u>Number</u>
frisbee, dodgeball, basketball	25

**List Intramural Sports students are interested in adding:**  
 (From Student Survey T-61 Question 6)

Form T-63  
 Rev. 12/07

<u>Sport</u>	<u>Number</u>
indoor soccer	6
flag football	5

**Participation in Non-School Sports Activities**  
 (From Student Survey T-61 Question 7)

<u>Sport</u>	<u>Number</u>
basketball	15
soccer	21
volleyball	8
baseball	12

**Reasons for not participating in interscholastic athletics**  
 (From Survey Question 8)

- I prefer other activities such as band, chorus, etc.
- I don't have time
- The practice schedules and game times are inconvenient
- The sport I like isn't offered
- It's too expensive
- I prefer to participate in club or intramural sports
- Working
- Other: \_\_\_\_\_

Student Suggestions to encourage participation

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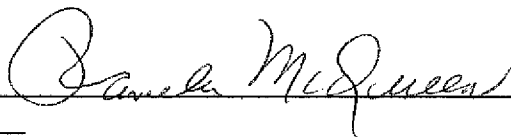
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4/1/2009

Principal's Signature

Date